

Minutes of the Finance Committee of Stow City Council Meeting held on Thursday, June 9, 2022 at 6:04 p.m.

The meetings were conducted in a different sequence than scheduled; the minutes were typed accordingly.

Committee Members Present: McIntire, Feldman, Harrison, Riehl

Committee Members Absent: None.

Other Council Members Present: Fiocca, Licate, Lowdermilk

City Officials Present: Mayor Pribonic, Chief of Staff/Service Director Wren, Finance Director Costello, Director of Budget & Management John Earle, Police Captain Snavelly, Assistant Fire Chief Lang, City Engineer McCleary, Law Director Syx, Parks & Recreation Director Nahrstedt, Deputy Clerk Mottram and Clerk of Council Villers.

Press Representatives: None

Call to Order

Chairman Harrison called the meeting to order.

Approval of Minutes

Motion made by Harrison seconded by Riehl for approval of Minutes of the Finance Committee Meeting of May 26, 2022. Vote – Yeas: McIntire, Feldman, Harrison, Riehl. Nays: None. Motion carried unanimously.

Budget/Financial Reports

Mr. Costello reported the Billing of Listing was distributed for \$2.7 million.

Business Item(s)

T-304 AN ORDINANCE AMENDING ORDINANCE NO. 1981-215, AS AMENDED, AMENDED MOST RECENTLY BY ORDINANCE NO. 2008-125, PARTICULARLY SECTION 2 PARAGRAPH 1, THEREOF, TO INCREASE THE EXISTING TRAVEL EXPENSE REIMBURSEMENT ALLOWANCES; AND DECLARING AN EMERGENCY.

Prior to this evening's meeting the Administration requested T-304 be placed on hold for further review. There was no motion made by the Finance Committee.

T-305 AN ORDINANCE ALLOCATING SUPPLEMENTAL OVERTIME FUNDS FROM THE CITY OF STOW BUDGET FOR OVERTIME EXPENDITURES FOR THE FIRE DEPARTMENT IN 2022; AND DECLARING AN EMERGENCY.

Assistant Fire Chief Lang explained the department had a plethora of illnesses and injuries, which began at the start of 2022. This was coupled with two vacancies (waiting to be filled pending the May 2022 testing) has caused an unusually large increase in the need for overtime expenditures. To date, the Fire Department has had only one pay period that was within budget in 2022. Almost daily, the department has had a need for one or more additional personnel to meet our minimum staffing requirements. Attempts at reducing overtime included on-duty training and comp time in lieu of overtime for training. Even with these adjustments, overtime has become a runaway train and may require a hard look at our current staffing levels to effectively bring it under control. He requested an additional \$350,000 be added to the Fire Department overtime funds to meet the needs of the remaining pay periods of 2022.

Discussion was held regarding how the staffing requirements had changed over the years and how a new study would be beneficial since the last was done in 1999. It was determined the Fire Department was in the middle of conducting interviews which was a lengthy process and it was not out of the ordinary for the Fire Department budget to be amended mid-year after the budget was approved.

Motion made by Harrison seconded by Feldman to forward to this evening's Regular Council Meeting. Vote – Yeas: Harrison, McIntire, Feldman, Riehl. Nays: None. Motion carried unanimously.

T-306 AN ORDINANCE AUTHORIZING EXPENDITURES FOR THE PURCHASE OF A POWERED AMBULANCE COT FOR A FIRE DEPARTMENT AMBULANCE, FROM PFUND SUPERIOR SALES CO., WITHOUT THE NECESSITY OF PUBLIC BIDS, AND DECLARING AN EMERGENCY.

Assistant Fire Chief Lang requested legislation authorizing the expenditure of up to \$20,707 to Pfund Superior Sales Company, Inc. for the purchase of a Stryker Cot/Power Pro XT to be used in the most recent ambulance purchased per Ordinance No. 2021-73. This cot would adapt to the loading system that was ordered with the ambulance and was identical to the rest of our patient cots.

Motion made by Harrison seconded by Feldman to forward to this evening's Regular Council Meeting. Vote – Yeas: Harrison, McIntire, Feldman, Riehl. Nays: None. Motion carried unanimously.

T-307 AN ORDINANCE AUTHORIZING AN EXPENDITURE TO HAMADA ALZOUBI, STOW [KENT] RESIDENT, AS SETTLEMENT OF HER MORAL CLAIM AGAINST THE CITY FOR DAMAGE INCURRED TO HER VEHICLE AS A RESULT OF A DIRECTIONAL SIGN THAT STRUCK AND DAMAGED HER VEHICLE, AND DECLARING AN EMERGENCY.

Mr. Wren explained the approach the Board of Control undertook since the estimated damage to the vehicle was more than what the car was worth. It was determined the quote from Ron Marhofer would be used to repair Ms. Alzoubi's vehicle.

Motion made by Harrison seconded by Feldman to forward to this evening's Regular Council Meeting. Vote – Yeas: Harrison, McIntire, Feldman, Riehl. Nays: None. Motion carried unanimously.

T-308 AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH VAN AUKEN AKINS ARCHITECTS, LLC, WITHOUT THE NECESSITY OF PUBLIC BIDS, TO PERFORM A PROFESSIONAL FEASIBILITY STUDY REGARDING A POTENTIAL STOW COMMUNITY CENTER.

Mr. Wren requested legislation authorizing the expenditure of up to \$69,400 to Van Auken Akins Architects LLC for the City of Stow Community Center Feasibility Study. The study included the following: Preferred Location, City's Philosophy on delivering programs & facilities, Previous Master Plans or feasibility studies, Operational goals, Previous City Budgets, Full-time staff wage scale, Price point for membership, Market Assessment and Public Input. It was determined there would be two companies involved in the study because there was a need for the architects. It was understood the study would be done by the Fall of 2022.

Motion made by Harrison seconded by Feldman to forward to this evening's Regular Council Meeting. Vote – Yeas: Harrison, McIntire, Feldman, Riehl. Nays: None. Motion carried unanimously.

MOTIONS:

None.

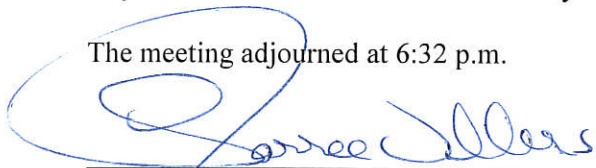
REMONSTRACNE PERIOD

None.


Adjournment

Motion made by McIntire seconded by Riehl to adjourn. Vote – Yeas: McIntire, Feldman, Harrison, Riehl. Nays: None. Motion carried unanimously.

The meeting adjourned at 6:32 p.m.



Lorree Villers, Clerk of Council



Sindi Harrison, Chairwoman