

Minutes of the Finance Committee of Stow City Council Meeting held on Thursday, May 26, 2022 at 6:13 p.m.

Committee Members Present: McIntire, Feldman, Harrison, Riehl

Committee Members Absent:

Other Council Members Present: Fiocca, Licate

City Officials Present: Mayor Pribonic, Chief of Staff/Service Director Wren, Finance Director Costello, Law Director Syx, City Engineer McCleary, Director of Budget & Management John Earle, Building Department Catalano, Police Chief Film, Planning Director Leppo, Deputy Director of Planning Cowan, Deputy Clerk of Council Mottram and Clerk of Council Villers.

Press Representatives: None

Call to Order

Chairman Harrison called the meeting to order.

Approval of Minutes

Motion made by McIntire seconded by Feldman for approval of Minutes of the Finance Committee Meeting of May 12, 2022. Vote – Yeas: McIntire, Feldman, Harrison, Riehl. Nays: None. Motion carried unanimously.

Budget/Financial Reports

Mr. Costello reported the Billing of Listing was distributed for \$2.6 million. Approximately 50% of the tax returns have been processed.

Mrs. Harrison rearranged the agenda this evening. The minutes were typed according to the agenda.

Business Item(s)

T-291 E S O Solutions – Fire Software

AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW A CONTRACT WITH ESO SOLUTIONS, INC., WITHOUT THE NECESSITY OF PUBLIC BIDS, AND AUTHORIZING EXPENDITURES FOR THE PURCHASE OF RECORDS MANAGEMENT AND FIRE REPORTING SOFTWARE FOR USE BY THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

Mr. Wren spoke on behalf of Chief Stone who requested legislation to authorize the expenditure of up to \$21,713.09 for the annual renewal of our records management and fire reporting

software. The department uses the Electronic Heart Record (EHR) solutions from ESQ and National Incident Fire Reporting Service (NFIRS), Scheduling and Inspections.

Motion made by McIntire seconded by Riehl to forward to this evening's Regular Council Meeting. Vote – Yeas: McIntire, Harrison, Feldman, Riehl. Nays: None. Motion carried unanimously.

T-292 D & R Carpet – Fire Department Ceramic Tile Project & Safety Building Carpet Installation

AN ORDINANCE AUTHORIZING EXPENDITURES FOR THE DEMOLITION, DISPOSAL AND INSTALLATION OF TILE IN THE FIRE DEPARTMENT (SECOND FLOOR MEN'S RESTROOM) AND INSTALLATION OF CARPET IN THE SAFETY BUILDING (COMMUNITY ROOM) FROM D & R CARPET SERVICE, INC., WITHOUT THE NECESSITY OF PUBLIC BIDS.

Mr. Wren requested legislation to authorize the expenditure of \$26,288.08 with D & R Carpet Services Inc. for the demo, disposal and installation of tile in the Fire Department's 2nd floor men's restroom and the demo and installation of carpet in the Community room at the Safety Building. D & R Carpet Inc. was the State of Ohio awarded vendor for this expense.

Motion made by McIntire seconded by Riehl to forward to this evening's Regular Council Meeting. Vote – Yeas: Harrison, McIntire, Feldman, Riehl. Nays: None. Motion carried unanimously.

T-293 Montrose Ford – 2022 Ford Police Explorer

AN ORDINANCE AUTHORIZING THE MAYOR TO MAKE AND ENTER INTO A CONTRACT WITH MONTROSE FORD, AND AUTHORIZING EXPENDITURES FOR THE PURCHASE OF A 2022 FORD POLICE EXPLORER FOR USE BY THE POLICE DEPARTMENT, AND DECLARING AN EMERGENCY.

Chief Film requested legislation to authorize expenditure of \$39,912.41 with Montrose Ford for the purchase of a 2022 Ford Police Explorer to be used by the Police Department. Montrose Ford is the State of Ohio awarded vendor for this expense. This purchase was necessary because the previously approved order with Greve Chrysler was cancelled because of non-availability. This replaces the following pre-approved purchase order:

PO 74519	1/26/22	Greve Chrysler	\$35,990.00	Ord 2022-23	Police
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Motion made by McIntire seconded by Feldman to forward to this evening's Regular Council Meeting. Vote – Yeas: Harrison, McIntire, Feldman, Riehl. Nays: None. Motion carried unanimously.

T-294 Ellet Neon Sales & Service – SKiP Playground Signage

AN ORDINANCE AUTHORIZING EXPENDITURES FOR THE PURCHASE AND INSTALLATION OF PLAYGROUND SIGNAGE, FROM ELLET NEON SALES & SERVICE, INC. FOR SKIP PLAYGROUND, AND DECLARING AN EMERGENCY.

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Mr. Wren requested non-bid legislation to authorize the expenditure of up to \$65,198.00 to Ellet Neon Sales & Service Inc. for the purchase of SKIP playground signage.

- SKIP Park Gateway Sign
- Playground Monument Sign
- SKIP Park Dedication Plaque

An informal bid was conducted with Ellet Neon Sales & Service Inc. being the most responsive and responsible bidder. This expense will be covered by SKIP Park donations.

Motion made by McIntire seconded by Riehl to forward to this evening's Regular Council Meeting. Vote – Yeas: Harrison, McIntire, Feldman, Riehl. Nays: None. Motion carried unanimously.

MOTIONS:

Fallsway Equipment – Upfit Fire Department V613 2022 Ford F-350 – Paul Hrnchar

Mr. Wren requesting Finance Committee approval to authorize the expenditure up to \$17,770.98 to Fallsway Equipment Co Inc. for upfit for new Fire Department vehicle, V613 2022 Ford F350 from Paul Hrnchar Ford.

Fallsway has expanded their business and opened a full service emergency vehicle repair and maintenance facility. They are clearly the closest facility to us and also the only company in the area that is capable of performing all aspects of vehicle maintenance at one facility.

Motion made by Harrison seconded by Riehl to approve expenditure to Fallsway Equipment. Vote – Yeas: McIntire, Harrison, Feldman, Riehl. Nays: None. Motion carried unanimously.

Mark Klapp dba Am Plumbing – Water Department Emergency Repairs

Mr. Wren requested the Finance Committee approval to authorize the expenditure up to \$20,000.00 to Mark Klapp dba AM Plumbing LLC for emergency water repairs relating to plumbing for the Water Department. Outside contractors are used when our crew is not available or a repair was needed that was too big for our crew. This amount is just an estimate because projecting water main breaks would be impossible.

Motion made by Harrison seconded by McIntire to approve expenditure to Mark Klapp dba AM Plumbing. Vote – Yeas: McIntire, Harrison, Feldman, Riehl. Nays: None. Motion carried unanimously.

REMONSTRACNE PERIOD

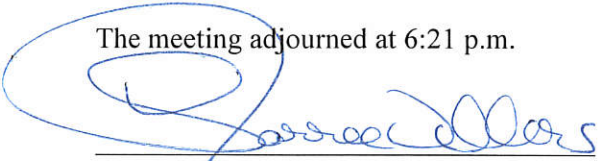
None.

Adjournment

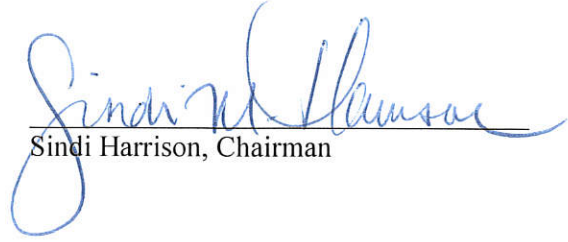
Motion made by Harrison seconded by McIntire to adjourn. Vote – Yeas: Harrison, Feldman, Riehl. Nays: None. Motion carried unanimously.

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The meeting adjourned at 6:21 p.m.

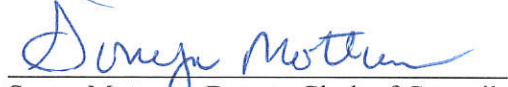


Lorree Villers, Clerk of Council



Sindi Harrison, Chairman

Minutes prepared by:



Sonya Mottram, Deputy Clerk of Council