

Minutes of the Committee-of-the-Whole of Stow City Council Meeting held on Thursday, May 26, 2022 at 6:22 p.m.

Council Members Present: Harrison, Riehl, Feldman, Licata, McIntire, Fiocca

Council Members Absent: Lowdermilk

City Officials Present: Mayor Pribonic, Chief of Staff/Service Director Wren, Finance Director Costello, Law Director Syx, City Engineer McCleary, Building Department Catalano, Director of Budget & Management John Earle, Police Chief Film, Planning Director Leppo, Deputy Director of Planning Cowan, Deputy Clerk of Council Mottram and Clerk of Council Villers.

Press Representatives: None

[There were no motions to excuse Mr. Lowdermilk from this evenings meeting.]

Call to Order

President McIntire called the meeting to order.

Approval of Minutes

Motion made by Fiocca seconded by Licata for approval of Minutes of the Committee of the Whole Meeting of May 12, 2022. Vote – Yeas: Harrison, Riehl, Feldman, Licata. Nays: None. Motion carried unanimously.

Mr. McIntire rearranged the agenda this evening. The minutes were typed according to the agenda.

New Business

T-156 (V-2) AN ORDINANCE AMENDING CHAPTER 505, C.O.S., ENTITLED “ANIMALS AND FOWL,” PARTICULARLY AMENDING SECTION 505.01 THEREOF, ENTITLED, "DOGS AND OTHER ANIMALS RUNNING AT LARGE; NUISANCES," TO MODIFY SUBSECTIONS 505.01(c) AND 505.01(d) THEREOF.

On May 26th, Mr. Feldman had worked with Mrs. Syx on Version 2 with an addendum. The document was not provide to Council members as it was a working draft document. Mrs. Syx, Mr. Leppo, Mr. McIntire and Mrs. Harrison recapped the history of this legislation which originally started in 2021 and brought back to Council on March 24, 2022. No further action took place with this document on May 26th.

T-156 remained in Committee of the Whole.

T-240 A RESOLUTION AMENDING CHAPTER 123, C.O.S., ENTITLED, “COUNCIL,” AND DECLARING AN EMERGENCY.

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On February 10, 2022, Mr. McIntire sponsored and introduced T-240 for review of Council members. Mr. McIntire presented version 3 which included exhibit A, Council Rules as an attachment to Chapter 123. Mrs. Syx reviewed the Council Rules.

T-240 remained in Committee of the Whole.

T-297 Amend Chapter 1305 – Building Dept. – §1305.03 Duties; Direction of City Engineer

AN ORDINANCE AMENDING CHAPTER 1305 C.O.S, ENTITLED “BUILDING DEPARTMENT,” AND PARTICULARLY SECTION 1305.03 THEREOF, ENTITLED “DUTIES; DIRECTION OF CITY ENGINEER.”

Mr. Wren explained the responsibilities should fall under the Building Department and not the City Engineer. A previous employee had the experience for both departments. The employee is no longer with the City and the duties no longer apply to the current City Engineer. The Building Department is led by Tony Catalano.

Motion made by McIntire seconded by Fiocca to forward to this evening’s Regular Council Meeting. Vote – Yeas: McIntire, Harrison, Feldman, Fiocca, Riehl, Licate. Nays: None. Motion carried unanimously.

T-298 Amend Chapter 1317 “Contractor Registration” – §1317.04 “Registration Fees”

AN ORDINANCE AMENDING CHAPTER 1317, C.O.S., ENTITLED “CONTRACTOR REGISTRATION,” PARTICULARLY AMENDING SECTION 1317.04 THEREOF, ENTITLED, “REGISTRATION FEES.”

Mr. Catalano explained the reason for the request to increase fees. Mr. McIntire asked a few questions as to the need for the City to increase revenue for the Building Department. Mr. Earle explained how the fees effected the general funds. Mrs. Harrison asked the general process for the Building Department to process a permit.

Motion made by McIntire seconded by Harrison to forward to this evening’s Regular Council Meeting. Vote – Yeas: McIntire, Harrison, Feldman, Fiocca, Licate. Nays: Riehl. Motion carried unanimously.

T-299 Amend Chapter 1119 “Plan & Plat Specifications” – §1119.03 “Improvement Plans and Specifications” & §1119.04 “Final Plats”

AN ORDINANCE AMENDING CHAPTER 1119 C.O.S, ENTITLED, “PLAN AND PLAT SPECIFICATIONS,” PARTICULARLY SECTION 1119.03 THEREOF, ENTITLED, “IMPROVEMENT PLANS AND SPECIFICATIONS” AND SECTION 1119.04 THEREOF, ENTITLED, “FINAL PLATS.”

Mr. McCleary explained that the City is requesting a change of language to requirements of the Summit County Fiscal Office. Mr. McIntire asked if the City was going electronic. Mr. McCleary stated the language change would meet any changes to that Summit County requires.

Motion made by McIntire seconded by Feldman to forward to this evening’s Regular Council Meeting. Vote – Yeas: McIntire, Harrison, Feldman, Fiocca, Riehl, Licate. Nays: None. Motion carried unanimously.

T-300 Amend Chapter 965 – “Permit Fees and Costs and Bonding Requirements” - §965.01
“Fees” Subsection III “Engineering Review & Permit Fees”

AN ORDINANCE AMENDING CHAPTER 965, C.O.S., ENTITLED “PERMIT FEES AND COSTS AND BONDING REQUIREMENTS,” PARTICULARLY 965.01 THEREOF, ENTITLED "FEES" AT SUBSECTION III, ENTITLED, “ENGINEERING REVIEW & PERMIT FEES.”

Mr. Cleary explained the request to increase fees. He stated the current fees do not cover the cost of staff time to approve a lot split. The current fees are over ten years old. Mr. McIntire requested more information regarding the fees.

Motion made by McIntire seconded by Harrison to forward to this evening’s Regular Council Meeting. Vote – Yeas: McIntire, Harrison, Feldman, Fiocca, Riehl, Licate. Nays: None. Motion carried unanimously.

Executive Session

City Council recessed into Executive Session at 6:45 p.m.

Motion made by McIntire seconded by Riehl to recess into Executive Session to discuss the Compensation of Public Employee §121.22 (G) (1) - 2. Vote – Yeas: McIntire, Riehl, Fiocca, Feldman, Licate, Harrison. Nays: None. Motion carried unanimously.

City Council reconvened into Open Session at 6:52 p.m.

Motion made by McIntire seconded by Harrison to reconvene the Committee of the Whole. Vote – Yeas: McIntire, Riehl, Fiocca, Feldman, Licate, Harrison. Nays: None. Motion carried unanimously.

Mr. McIntire announced two items came out of Executive Session.

T-301 AN ORDINANCE CONFIRMING THE APPOINTMENT OF JAMIE TWIGG TO THE POSITION OF ACCOUNTING AND RECORDS SUPERVISOR IN THE FINANCE DEPARTMENT OF THE CITY OF STOW; ESTABLISHING COMPENSATION THEREFOR, AND DECLARING AN EMERGENCY.

Motion made by McIntire seconded by Harrison to forward to this evening’s Regular Council Meeting. Vote – Yeas: McIntire, Riehl, Fiocca, Feldman, Licate, Harrison. Nays: None. Motion carried unanimously.

T-302 AN ORDINANCE CONFIRMING THE APPOINTMENT OF TRACEY HUMES TO THE POSITION OF SPECIALIST-PAYROLL IN THE FINANCE DEPARTMENT OF THE CITY OF STOW; ESTABLISHING COMPENSATION THEREFOR, AND DECLARING AN EMERGENCY.

Motion made by McIntire seconded by Harrison to forward to this evening’s Regular Council Meeting. Vote – Yeas: McIntire, Riehl, Fiocca, Feldman, Licate, Harrison. Nays: None. Motion carried unanimously.

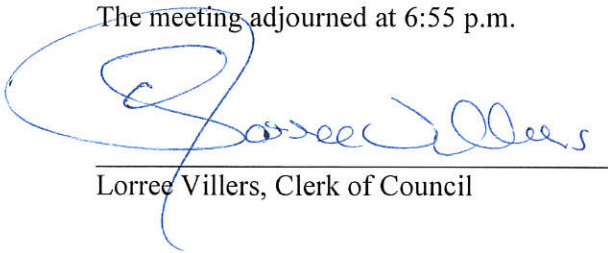
Remonstrance Period

None.

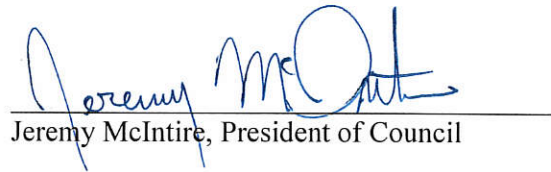
Adjournment

Motion made by McIntire seconded by Harrison to adjourn. Vote – Yeas: McIntire, Riehl, Fiocca, Feldman, Licate, Harrison. Nays: None. Motion carried unanimously.

The meeting adjourned at 6:55 p.m.



Lorree Villers, Clerk of Council



Jeremy McIntire, President of Council

Minutes prepared by:



Sonya Mottram, Deputy Clerk of Council