



RECORDS COMMISSION AGENDA
Thursday, 09/14/2023, 9:00 am
Mayors Conference Room

- I. Call to Order – Jim Costello
Approve minutes from 02/9/2023
- II. Records Retention Schedule (RC-2)
 - a. Public Service Department – removing schedule #2016-27-1108; “Accident/Incident Reports” – files transferred to HR Department
- III. One Time Disposal (RC-1)
 - a. Police Department – Misc. Jail Files 1997-2004
 - b. Building Department – Expired Change of Occupancy Applications 2015-2022
- IV. Next Meeting – 2/8/2023 (Thursday), if needed, 8:30 am
- V. Adjournment

ALL PERSONS WITH DISABILITIES:

The City of Stow will make the transition of all city business accessible via any reasonable accommodation. Please contact the Public Service Department at 330-689-2700 at least 48 hours in advance for the necessary arrangements.

PLEASE TURN OFF ALL CELL PHONES BEFORE THE MEETING.

AGENDA POSTED AT WWW.STOWOHIO.ORG